

Overview

ADMINISTRATIVE STAFF COLLEGE OF NIGERIA

(ASCON)

P.M.B 1004, TOPO- BADAGRY

PUBLIC NOTICE

INVITATION TO TENDER ADMINISTRATIVE STAFF COLLEGE OF NIGERIA

PREAMBLE:

In compliance with the requirements of Public Procurement Act 2007, for certification of procedure for procurement of goods, works and services in Federal Government Ministries, Parastatals and Agencies, the Administrative Staff College of Nigeria (ASCON) wish to invite interested, competent and reputable Companies for the execution of the Projects below

S/N	PROJECT TITLE
1.	Rehabilitation of Auditorium at ASCON Phase 1
2	Renovation of participants hostel block I4A (18 Double rooms)

3. Renovation of participants hostel block I4B (18 Double rooms)
4. Renovation of participants hostel block 15A (18 Double rooms)
5. Renovation of participants hostel block 15B (18 Double rooms)
6. Renovation of participants hostel block I5C (18 Double rooms)
7. Renovation of participants hostel block I5D (18 Double rooms)
8. Renovation of chalets
9. Renovation of Front Office

(2) SCOPE OF WORK

Detailed specification for the projects is as contained in the Tender Document available for collection in the Procurement Department, Room 19, Administrative Teaching Block, ASCON Phase 1 Complex, Topo – Badagry.

(3) REQUIREMENTS:

To qualify for consideration, prospective bidders must submit a corporate profile of the Company containing among other things, the following documents:

- (i) Evidence of company registration with Corporate Affairs Commission (CAC);
- (ii) Articles of Association/Memorandum;
- (iii) VAT Certificate;
- (iv) Evidence of Compliance with Pension Reform Act 2004;
- (v) Evidence of current Tax Clearance Certificate for the last three (3) years;
- (vi) Documented evidence of financial capacity to execute the job;
- (vii) Evidence of execution of similar jobs in the last three (3) years;
- (viii) Evidence of registration with Bureau of Public Procurement (BPP)
- (ix) Evidence of registration with Industrial Training Fund (ITF)
- (x) Personnel Profile (Technical and Administration) and
- (xi) Evidence of compliance with the Nigeria social Insurance Trust Fund (NSITF).

(4) COLLECTION OF TENDER DOCUMENT(S)

Tender documents should be collected from the Office of the Deputy Director of Studies In-Charge (Procurement), Room 19, Administrative-Teaching Block. ASCON Phase I Complex, Topo – Badagry on presentation of evidence of payment of a non-refundable fee of N10.000.00 (Ten Thousand Naira) only.

(5) SUBMISSION OF TENDER DOCUMENT(S)

Completed tender document must be submitted in sealed envelope and clearly marked “Tender for.....(for the project tendered for) The envelope which should be addressed to the Director-General. ASCON, P.M.B. 1004. Topo – Badagry must be dropped in the designated tender Box in the Office of the Director-General on or before **7 September, 2020**.

(6) OPENING OF BIDS

All bidders or their representatives, civil society organization and interested stakeholders are invited to attend the Public Opening of Tenders as scheduled to take place immediately following the close of submission by 12noon same day in the College Boardroom.

SIGNED

DDS I/C (PROCUREMENT)

FOR: DIRECTOR- GENERAL